

**The UNA TRUST**

**Registered Charity No: 256236**



**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**30 JUNE 2010**

The UNA Trust  
Year ended 30 June 2010

**Trustees' Annual Report**

**Reference and administrative information**

**Trustees**

**Ex officio**

Lord Hannay of Chiswick, Chair of UNA-UK

**Elected by the Board of Directors of UNA-UK**

Rodney Fielding

**Elected by the Members of UNA-UK**

Tim Jarman

**Elected by the Trustees of the UNA Trust**

Peter Crampin QC  
Bevis Gillett  
Sally Kakar  
Simon Le Fevre

**Officers of the UNA Trust**

**Chair:** Rodney Fielding

**Honorary  
Treasurer:** Sally Kakar

**Secretary:** Carol Hodson  
Deputy Director - Finance and Governance - UNA-UK

**Principal Office and Registered Address**

3 Whitehall Court, London SW1A 2EL

**Charity Registration Number:** 256236

The UNA Trust  
Year ended 30 June 2010

**Auditors**

Kingston Smith LLP  
Chartered Accountants  
Devonshire House  
60 Goswell Road  
London EC1M 7AD

**Bankers**

**HSBC Bank plc**  
28 Borough High Street  
Southwark  
London SE1 1YB

**Unity Trust Bank**  
4 The Square  
111 Broad Street  
Birmingham B15 1AR

**Barclays Bank plc**  
86 Queens Road  
Clifton  
Bristol BS8 1RB

**Birmingham Midshires**  
PO Box 81  
Pendeford Business Park  
Wobaston Road  
Wolverhampton WV9 5HZ

**Anglo Irish**  
10 Old Jewry  
London EC2R 8DN

**Scottish Widows Bank plc**  
PO Box 12757  
67 Morrison Street  
Edinburgh EH3 8YJ

**Standard Life**  
PO Box 23966  
Edinburgh  
EH3 1BF

**Investec Bank plc**  
2 Gresham Street  
London  
EC2V 7QP

**Investment Managers**

**Gerrard Investment Management Limited** (from 2006, a part of Barclays Wealth)  
Temple Court  
35 Bull Street  
Birmingham  
B4 6ES

The UNA Trust  
Year ended 30 June 2010

**Report of the Trustees for the year ended 30 June 2010**

The Trustees present their annual report and financial statements for the charity for the year ended 30 June 2010. The financial statements have been prepared in accordance with the charity's trust deed, the laws applicable to charities and the Statement of Recommended Practice (SORP 2005) – Accounting and Reporting by Charities.

**Structure, governance and management**

• **Constitution**

The Trust is a registered charity, number 256236, and is established under a trust deed dated 30 March 1968, to which supplemental deeds were made on 21 May 1971, 9 June 1977, 21 June 1978, 24 March 2005 and 30 June 2010.

The Trust is permitted to hold freehold land in Great Britain and quoted stocks and shares. There are no significant restrictions within the governing documents on the operation of the Trust.

The Charity Commission issued a Scheme on 8 September 2004 permitting the Trust to provide indemnity insurance for its Trustees. The current insurance policy is with Aviva with a December renewal date.

• **Related parties**

The UNA Trust has a long-established relationship with the United Nations Association of Great Britain and Northern Ireland (UNA-UK), a not-for-profit company limited by guarantee, registration no. 02885557. The majority of the grants made by the Trust are to UNA-UK to finance educational and other work that falls within the charitable aims of the Trust. UNA-UK is the leading independent source of public information and analysis on the United Nations in the UK as well as a grassroots membership organisation campaigning and educating in support of the role and work of the UN.

The Trust has measures in place to ensure that a proper arm's length relationship is maintained with UNA-UK and to provide an open and transparent governance process for all transactions.

A current Trustee, Bevis Gillett, is also a Trustee of the Polden Puckham Charitable Foundation (charity no. 1003024) and the Marmot Charitable Trust (charity no. 1106619) from which the Trust and UNA-UK receive funding from time to time.

• **Trustees**

The Trust may have up to eight Trustees. These are:

- The Chairperson of the United Nations Association of Great Britain and Northern Ireland (UNA-UK) – ex officio
- a Trustee elected by the Board of Directors of UNA-UK from among its number
- a Trustee elected by the Members of UNA-UK from among their number
- up to five additional Trustees elected by a majority of the existing Trustees.

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Trustees, other than ex officio Trustees, who have completed six consecutive years, are not eligible for re-election as a Trustee for a period of two years thereafter.

The Trustees meet three to four times each year to agree the broad strategy of the Trust, receive reports, administer the Trust and authorise the distribution of the grants. The Trust has no staff and the day-to-day administration of the Trust is delegated to UNA-UK staff who administer all fundraising, financial and administrative operations. UNA-UK staff are also delegated to manage the delivery of the programmes of UNA-UK's charitable activity, funded by the Trust, in furtherance of its aims.

The size and focus of the work of the Trust have led the Trustees to consider that recruitment of new Trustees is most appropriate through their existing networks and contacts. The Trustees will also consider recruitment through the use of advertising and other trustee recruitment forums.

In recent years the makeup and skill-set of the Trustees have been reviewed and developed. New appointments have been made to strengthen the diversity of knowledge, experience and skills held by the Trustees.

On appointment, new Trustees are provided with extensive induction materials and made aware of their roles and responsibilities. The Trustee induction pack includes a brief history of the Trust, copies of recent Trustee papers, copies of the last three annual reports and a copy of various Charity Commission documents, in particular the Charity Commission's guidance 'The Essential Trustee: What you need to know' and 'Charities and Public Benefit'.

All Trustees are offered the opportunity for ongoing training, regular updates on guidance offered by the Charity Commission, statutory developments and other briefings.

Trustees are not remunerated for their time but are reimbursed for their expenses (see note 15 of the accounts). Trustees are required to disclose all relevant interests and these are registered by the Trust Secretary. A Trustee will withdraw from decisions should a conflict of interest arise.

#### **Risk management**

The Trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

The Trustees regularly review risks associated with the Trust and at their meeting of 30 June 2010 adopted a new enhanced risk register as part of the overall governance review process. The major identified risks related to governance, operation, finance, premises, compliance and reputation.

The Trustees consider the returns on the investment portfolio to be a risk to the long-term viability of the Trust and the reinforcing of Trustees' skills in this area in recent years has strengthened the quarterly review of funds held.

Whilst the Trust has not established its own Audit Committee it has benefited from the advice of the members of the UNA-UK Audit Committee in respect of various matters in recent years.

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**John Bright Centenary Appeal Fund**

The Trustees sought advice during the year 2006-07 from HSBC Actuaries and Consultants Ltd on actuarial calculations relating to the John Bright Centenary Appeal Fund prior to a possible application to the Charity Commission for a 'cy près' scheme for the Fund, in order to potentially convert the permanent endowment into one with a time-limited 15-, 20-, or 25- year duration. On the basis of these figures the Trustees will be preparing an application to the Charity Commission for permission to implement such a 'cy près' scheme with a 15-year time horizon. The Trust Secretariat has agreed to prepare and submit such an application in the next year. The Charity Commission confirmed on 7 June 2006 that the Trustees were able to apply a total return approach to the Fund.

**Investment policy**

The UNA Trust's investment managers, Barclay Wealth (Gerrard Investment Management Limited), manage the Trust's investment portfolio within ethical guidelines agreed with the Trustees.

The investment policy of the Trust seeks a balance between capital growth and income generation based on a low-to-medium risk profile.

The John Bright Fund is actively managed by the investment managers and the Trustees adopt a model of passive investment management to the other funds held, as they are relatively small, with an overall trend of movement to fixed interest cash holdings.

The total investments as at 30 June 2010 is £663,637 (2009-£687,439) of which £601,660 (2009-£632,278) relates to the John Bright endowment fund.

The Trustees expressed satisfaction with the performance of the funds.

**Reserves policy**

The Trustees confirmed the aim to maintain reserves in unrestricted funds at a readily realisable minimum unrestricted reserve of £10,000, with a target level of £70,000 which equated to approximately three months of regular grant giving. This policy was adopted in order to maintain the Trust's grant-making capacity during periods of low legacy income. The Trustees acknowledge that the current level of unrestricted reserves is above the target previously set and intend to review the reserves policy in the year ending 30 June 2011 as part of their overall governance process.

The total level of reserves held at 30 June 2010 was £1,096,421. The balance held as unrestricted funds at 30 June 2010 was £401,140. The Trustees have ring-fenced the net assets of the Trust's Capital Fund which amounted to £103,693 at 30 June 2010.

**Restricted funds**

During the year the Trustees continued their detailed review of the restricted funds held. They agreed, after reviewing detailed historic information that one fund could be transferred to general reserves and has an agreed timetable for expending two of the remaining funds. In addition the Trust has approved that the Newton bequest fund should be split into two distinct restricted funds to reflect their original restrictions. It is intended that these funds will support the work of UNA-UK centrally as well as in a specific geographic area of the UK. In addition the Trust continues to hold funds on behalf of

## The UNA Trust Year ended 30 June 2010

Brighton & Hove UNA Branch. The Trust has six restricted funds under management at the year end of which two funds represent grants given by the Allan and Nesta Ferguson Charitable Trust and via the Joseph Rowntree Charitable Trust, both of which are restricted to support particular projects of UNA-UK.

### **Grantmaking policy**

In addition to grants from restricted and endowment funds earmarked for specific programmes carried out by UNA-UK, the majority of the Trust's unrestricted funds have been used to make grants in support of the educational and other charitable work of UNA-UK.

Trustees receive formal grant applications from UNA-UK, which Trustees consider and decide on at their regular meetings throughout the year.

Applications for funding from other bodies and individuals are, in the first instance, screened by the Trust Secretary against the objects of the Trust. Applications that pass this initial screening process are then presented to the Trustees for decision at their regular meetings.

In the event of urgent grant requests between meetings, recommendations are circulated to the Trustees by the Trust Secretary, decided upon, confirmed in writing and recorded in the minutes of the next Trustees' meeting.

### **Volunteers**

The Trustees wish to express their thanks to the many volunteers who play an important role in respect of the specific and general programmes that are funded by the UNA Trust. The Trustees recognise that the local voluntary activities of UNA-UK's members across the UK as well as the practical support offered by volunteers to UNA-UK's administrative, finance, policy and communications work have been invaluable in promoting the Trust's charitable aims. The Trustees would also like to express their appreciation for the many individual donations and legacy bequests left to the Trust by our volunteers.

### **Objectives and activities for public benefit**

The purpose of the Trust is to undertake charitable activity in line with its objects in order to make a reality of the goals of the United Nations and to support this international organisation and other world institutions as they work to overcome the challenges faced by the world today such as poverty, war, natural disasters, communicable diseases and environmental degradation.

The Trustees have referred to the Charity Commission's guidance on public benefit when setting their grant-making policy during the year as well as when planning the future activities of the Trust.

The Trust has carried out its objects by primarily funding UNA-UK to deliver on specific projects of an educational and outreach nature. The Trustees consider that UNA-UK is a key conduit through which the purpose and aims of the UNA Trust can be achieved.

*These projects are delivered to and through a wide audience of people and organisations throughout the UK. In addition, some of the programmes of work had an international dimension, reaching out to key players and organisations outside the UK.*

## The UNA Trust Year ended 30 June 2010

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**Financial review**

**Income**

The Trust's work is entirely reliant on general income and investment returns.

The Trustees would like to express their appreciation for the generosity of many individuals, institutions and charitable trusts that have contributed to the funds of the Trust during the twelve months covered by this report.

In particular the Trustees would like to acknowledge and express appreciation for the following grants:

- Allan and Nesta Ferguson Charitable Trust: £100,000 (being the first instalment of a five-year grant totalling £500,000)
- Joseph Rowntree Charitable Trust: £50,000 (being the first instalment of a five-year grant totalling £250,000)
- Seddon Trust: £1000

The Trustees would also like to acknowledge and express their appreciation for the following legacies in the year:

- Ebris Brampton
- Mary Edwards
- Elnora Ferguson
- Walter Pye
- Betty Scharf
- Margaret Stokes
- Ruth Wenban-Smith - received in 2009-10 but included in 2008-09 results.

The legacies received amounted to £111,800 (2009-£90,828)

The Trustees are also very grateful for the many donors who forgave interest-free loans to the Trust totalling £8,500 in the financial year. Many of these loans were given over 20 years ago. In addition the Trustees are appreciative that many donors of interest-free loans to UNA-UK forgave those loans and converted them into a donation to the Trust.

**Grants made in the year to 30 June 2010**

**Grant to UNA-UK**

During the financial year the Trustees have sought to support several strands of educational and charitable work through a grant totalling £449,328 to UNA-UK, of which £73,905 has been directed from the John Bright Centenary Appeal endowment fund, £48,000 from the Allan and Nesta Ferguson Charitable Trust and £50,000 from the Joseph Rowntree Charitable Trust. In addition, a grant is awarded to UNA-UK of £12,250 for administrative support provided by the UNA-UK Secretariat.

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Young people

The Trustees believe that it is important for young people to gain an understanding of the work of the UN and related international organisations, and to develop a sense of what civic responsibility and good citizenship means at the international, as well as the local and national levels.

To this effect they funded UNA-UK to deliver a number of youth initiatives, aimed primarily at young people aged from 14 to 26, including:

- an educational pack entitled 'The United Nations Matters' and produced in partnership with the UK National Commission for UNESCO. The pack is aimed at developing students' awareness and understanding of the United Nations system, the global issues it tackles, and how these issues relate to their lives. The pack was designed as a teaching resource to support the citizenship curriculum in England and Wales (key stages 3 and 4) but curriculum links for other subjects, including in Scotland and Northern Ireland, were also included.

Complimentary hard copies pack have been disseminated through various education networks, including the Global Dimension in classrooms, TeacherNet, UNESCO Associated Schools and the Association of Citizenship Teaching. The pack has also been used by Barnardo's centres and in certain prisons as part of their respective general citizenship awareness training. In addition UNA-UK also developed an online portal that included this resource, to enable schools outside the UK to benefit from this free resource, and has supported members of its youth wing to visit schools and conduct assemblies on the UN's work using the activities set out in the resource.

- educational activity focussed on climate change and nuclear issues. This included supporting and training students to implement two public information campaigns on climate change and nuclear non-proliferation and multilateral disarmament, thereby developing key skills such as research, project management, event organisation, presentation and IT skills. The main outputs of these campaigns were:
  - the production of two information booklets, one on nuclear and one on climate issues, which were disseminated to UNA-UK's 40 youth groups. Training sessions on these packs were also carried out at two conferences throughout the reporting year (see points below)
  - funding the participation of the president of UNA-UK's youth wing (the UN Youth & Students Association or 'UNYSA') to attend the 2009 triennial plenary assembly of the World Federation of UN Associations (WFUNA) in Seoul, Republic of Korea, at which he gave a presentation on UNA-UK's youth work and carried out a survey with UNA youth groups from over 20 countries on nuclear disarmament. Prior to his participation, UNA-UK supported him in undertaking an online consultation with UNA-UK's youth groups on the same topic. At the conference, the nuclear issues information booklet was awarded a prize by Dr Hans Blix, former head of the International Atomic Energy Agency, having won joint first place in a global competition run by WFUNA
  - a conference in November 2009 at the University of Leicester, which included debates on environmental and peace issues as well as training in volunteering and international political processes;

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- an interactive seminar organised with the Foreign & Commonwealth Office in March 2010 with then-FCO Minister Ivan Lewis MP and other experts in the field of nuclear issues, for which bursaries were provided to enable students from across the country to participate
- building links with other grassroots and youth groups, including through joint training sessions on environmental issues with Global Action Plan, work on disarmament education with Global Zero Youth and participation in The Wave march organised by Stop Climate Chaos in December 2009.
- capacity-building and training to promote global citizenship, stimulate volunteering and careers in the international arena, and enable an expansion in the number of UNA-UK youth groups in secondary and tertiary education establishments. This included financial and communications support for a number of educational conferences and train-the-trainer workshops, for example:
  - a conference in March 2010 on poverty relief and helping the UN to meet the Millennium Development Goals, which featured presentations from leading international development economist Professor Paul Collier and also included training in communications and public advocacy. Many of the students benefited from bursaries towards the costs of attending the conferences as well as the direct provision of information packs on the issues relating to climate change, peace, human rights and development. Students were also encouraged to consider voluntary work or careers in the international field by the provision of direct advice and supporting literature at the event.
  - a workshop held during UNA-UK's UN Forum outreach event in June 2010 on careers at the UN, run by the Deputy Director of the UN Regional Information Centre in Brussels. The event was recorded and made available for free podcasting.
  - providing resources for university freshers fairs and school activities as part of its general outreach work
- direct support, financial or in kind, of Model United Nations activities involving youth groups from Aberdeen, Bath, Birmingham, Edinburgh, Essex, Leicester, Liverpool, Stockport and various London universities. This support was delivered in the form of funding, provision of resources and speakers, and capacity building. These events were highly collaborative in nature and fostered a range of key skills including research, negotiation, compromise, team building, drafting statements and public speaking. They also served to further the promotion of multilateral approaches to problem solving and of global citizenship, both in theory and practice, as UNA-UK youth groups collaborated with various universities and international NGOs in order to offer a variety of simulated global challenges for debate and discussion at the Model UNs.

#### Young professionals

The Trust also supports the work of the UNA-UK Young Professionals Network (YPN) which has over 3,000 members. This network uses various web-based forums to engage with young people that want to support the work of the UN, and to find out more about international volunteering and careers.

During the year UNA-UK enabled 300 YPN members to participate in a reception held at the FCO at which there was an opportunity to listen to Baroness Kinnock, then-FCO Minister for the UN, speaking about the importance of young people engaging with

## The UNA Trust Year ended 30 June 2010

international affairs as well as the opportunity to strengthen links with other young professionals networks and learn more about UNA-UK planned activities.

The Trustees were also pleased to support the attendance of a YPN delegate to the 39<sup>th</sup> WFUNA Plenary Assembly in Seoul in August 2009, at which a new web portal for a global UNA young professional's initiative was launched to encourage interest and participation in UN issues by young professionals and their organisations around the world. UNA-UK's YPN continued to play a key role throughout the reporting year in supporting fledgling sister networks in other countries

Through its engagement with the UK Network of the UN Global Compact, which aims to help businesses to act more responsibly in terms of environmental protection, sustainability and human rights, UNA-UK's YPN enabled young people at the start of their careers to gain an insight into how they can help their business or profession attain those ideals. YPN members are selected to represent UNA-UK at Steering Committee meetings and to participate in a range of seminars.

UNA-UK also fosters civic responsibility and global citizenship, and supports training and skills-building of YPN members seeking international career development, for example by providing them with authoritative information via its website on international volunteering opportunities and career options.

### General public

The Trust also seeks to enable members of the public, either directly or through their membership of organisations, to be informed and kept up-to-date on sustainable development, poverty relief, human rights, peace and security, and other issues promoted by the UN.

During the reporting year, the Trust has supported a number of conferences, seminars, research visits and public meetings at local, regional and national level.

Environmental protection and sustainable development were the topics considered at three public conferences held by four local UNA branches. These conferences aimed not only to promote environmental protection, biodiversity and sustainable development but also to encourage the public to engage in community action to preserve and protect the environment. Through these conferences the Trust sought to educate the public on the links between poverty and environmental degradation as well as to disseminate information on relevant regional, national and international structures and systems.

In support of its charitable work to further the UN's aims of peace, development and human rights, the Trust supported the UNA-UK UN Forum held in London on 12 June 2010. This free conference brought together people of all ages and backgrounds from throughout the UK to enhance their knowledge of the UN's current work on peace, human rights, education, global citizenship, humanitarian, poverty relief and development issues. The conference was attended by over 1400 people and included keynote speeches by H.E. Helen Clark (Head of the UN Development Programme), H.E. Mary Robinson (former UN High Commissioner for Human Rights), Dr Hans Blix (former head of International Atomic Energy Agency) and many other leading specialists. The Forum also included eight panel discussions and workshops on topics ranging from humanitarian challenges of the 21st century to how business can support the UN goals. All attendees were able to take away educational materials and information to

## The UNA Trust Year ended 30 June 2010

disseminate to the many local UNA branches, local charitable organisations, schools and communities they are connected with, thereby enhancing the public reach of the knowledge and materials provided at the conference. In feedback from the event the Trustees were pleased that over 86% said they left the conference better informed about UN issues and inspired to get involved with the issues raised.

The Trust supports UNA-UK's own capacity-building via support for the provision of resources to UNA-UK's network at branch, region, and nation level. This includes fundraising materials in support of partner charities such as UNICEF UK. During the year these branches held over 400 events involving over 6,500 participants. The topics covered education about the UN as well as specific events on all issues facing the UN. The Edinburgh UNA branch organised a public viewing of the climate change awareness film 'The Inconvenient Truth'; Oxford UNA provided an update on 60 years since the Universal Declaration of Human Rights; Lymington UNA organised a talk on how the UN makes a difference at country level and the Sheffield UNA organised a speaker event on the role of UNIFEM, an illustration of the range of topics covered by the UNA branches throughout the UK. The vast majority of UNA branch events are free and held in locations that are easily accessible to the public.

The Trust also provides the public with authoritative information on international issues by enabling UNA-UK to disseminate more widely its flagship publication, *New World*, as well as other UNA-UK briefing papers and publications. *New World* is now distributed three times per annum to over 4,000 UNA-UK members, spread throughout the UK, as well as over 3,500 affiliate groups, schools, colleges, libraries, MPs and other key international individuals and institutions, particularly in developing countries. In addition, UNA-UK's work in encouraging the public to engage with Parliament and other political institutions to inform and educate them on peace, development and human rights issues forms part of the content of *New World*. A particular area of focus during the reporting period was reporting on climate change issues and in particular the UN climate change summit held in Copenhagen in December 2009. Complimentary copies of the UNA-UK publication 'The Road to Copenhagen' were distributed to all UNA-UK branches and youth groups, members of Parliament and key individuals in target UN institutions, universities, NGOs and think-tanks in the UK and internationally. It was also sent electronically to UN Associations in other countries and made available on UNA-UK's website.

### International peace and security

The support from the John Bright Centenary Appeal Fund has enabled UNA-UK to fund its John Bright Peace and Security Programme, focussed on disarmament and conflict prevention resolution and reconciliation.

Throughout this financial year UNA-UK was involved in advocacy and educational work in respect of cluster munitions and small arms. It provided advice to FCO, Parliamentarians and a range of NGOs, including the Cluster Munitions Coalition, and undertook topic-focussed speaking engagements with local UNA-UK groups and student associations and at international academic and research institutions.

The John Bright Programme also launched a new phase of its long-standing advocacy for a world without nuclear weapons, under the banner of 'Towards Zero'. This included undertaking educational initiatives to provide Parliamentarians with information on international non-proliferation and multilateral disarmament efforts and working collaboratively with the All-Party Parliamentary Group on Global Security and Non-

## The UNA Trust Year ended 30 June 2010

Proliferation. The Programme also supported UNA-UK's international youth outreach work on nuclear disarmament.

In December 2009 UNA-UK, in partnership with Royal United Services Institute (RUSI) and the British and American Security Information Council (BASIC), hosted a conference, supported by funding from the Joseph Rowntree Charitable Trust, focused on the 'Towards Zero' nuclear agenda. The conference involved key international speakers and was attended by over 100 selected high level attendees

In February 2010 the International Commission on Nuclear Non-proliferation and Disarmament (ICNND) report was launched at an event hosted by the All-Party Parliamentary Group on the UN, for which UNA-UK acts as the Secretariat, the APPG on Global Security and Non-Proliferation and the Top Level group. The main speakers were: ICNND Co-Chair Gareth Evans, Commissioner Baroness Williams and Lord Hannay, UNA-UK Chair and Trustee of the UNA Trust.

In May 2010 UNA-UK sent a delegation to the Nuclear Non-Proliferation Treaty Review Conference (RevCon) held at the UN in New York, and published a report on the processes and outcomes of the conference. The report was disseminated for free to key contacts in NGOs, government, Parliament and academia, and was also made available to UNA-UK branches and youth groups. It is now available online.

Throughout the reporting year, Lord Hannay and the Executive Director of UNA-UK have undertaken a range of advocacy initiatives, including by organising and participating in high-level international debates on nuclear issues.

UNA-UK's peace and security work was featured in the Winter 2009, Spring 2010 and Summer 2010 editions of New World magazine, which now also has a dedicated 'Towards Zero' section. They provided educational briefings on UN peacekeeping; the involvement of women in conflict resolution and reconciliation, post-conflict justice and a range of conflict prevention and nuclear issues.

### Human rights and humanitarian action

Throughout the reporting year, UNA-UK has undertaken a range of activities to further the promotion and protection of human rights, and to support swift humanitarian action when people are affected by natural disasters or conflict.

This involves the timely provision of information and advice to government, Parliamentarians and other NGOs, and in the reporting year included the submission of evidence to the Conservative Party Human Rights Commission on the UN's human rights machinery, and the provision of briefings on the humanitarian situation in Sri Lanka, the UN's response to the earthquake in Haiti, the UN's recommendations on the rights of the Chagos Islanders, freedom of expression, the rights of migrant workers and their families, and the rights of persons with disabilities.

UNA-UK also provides a publicity vehicle for charitable appeals. Through its magazine, website and e-newsletters, UNA-UK has promoted UN appeals for disaster relief, including following the January 2010 Haiti earthquake, for aid workers who are killed on duty, and for the UN World Food Programme.

In addition, UNA-UK instigated or partnered with other organisations on a range of events to raise awareness of human rights and humanitarian issues. In the reporting year, this

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included a seminar at Imperial College London and UNA-UK's UN Forum held in June 2010, where sessions were held on women's rights and gender equality, and on accountability for human rights violations. UNA-UK also placed an op ed on the UN's gender equality work in the Guardian website.

### International development and institutions

Throughout the reporting year, UNA-UK has undertaken a range of activities to galvanise support for the UN's flagship anti-poverty campaign, the Millennium Development Goals, and to promote research and education on UN governance and institutions.

This has included providing briefing materials to government, Parliamentarians and NGOs on issues such as corruption, micro-finance, the negotiations on a new UN gender equality agency, the UN Human Rights Council and Security Council.

UNA-UK also initiated a communications campaign to focus the attention of policy-makers and the public on the challenges in meeting the Millennium Development Goals and the gaps left by this framework, notably for persons with disabilities and older persons. Its flagship magazine *New World* also featured expert contributions on UN budget negotiations, fuel poverty, natural resources, migration and development, aid and trade and international climate negotiations.

These communications tools were also adapted and widely disseminated to UNA-UK's branches and youth groups, as well as UN Associations in nearly 100 countries and key contacts in NGOs and academic institutions.

To support these awareness-raising efforts, UNA-UK organised a range of events, including a free, public meeting at Chatham House with the President of Slovenia on UN reform and a youth conference on international development in March 2010.

### Information dissemination

In addition to supporting the host of print public information materials referenced above, the Trust has welcomed the opportunity to support the development of the UNA-UK's website which provides the public and other institutions with an authoritative source on the work of the UN, and also acts as a portal for advice on volunteering and UN careers, for Model UN and educational resources and for particular appeals from UN agencies such as UNICEF and the World Food Programme. During this reporting year new pages for youth, campaigns, peace and security and human rights were developed.

Information sharing via the web, Facebook, YouTube and other social media platforms as well as through three dedicated e-newsletters to UNYSA, YPN, UNA-UK members and other parties has increased during the year. The UNA-UK website hits continue to grow and in 2009-10 over 275,000 hits were recorded, an increase in 65% on the prior year. Multimedia content on the website has also increased and the website now features, for example, an educational animation explaining the role the UN plays in people's lives.

The Trustees are pleased that UNA-UK continues to be used by many journalists and others in the media as an authoritative source of information on the UN and the issues it encompasses. In June 2010 UNA-UK collaborated with the Metro newspaper, which has a circulation of over 3 million, in producing a lead article on the UN. Trustees also expressed satisfaction at the development of informational materials on the UNA Trust, including posters on the Trust's objectives.

The UNA Trust  
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included a seminar at Imperial College London and UNA-UK's UN Forum held in June 2010, where sessions were held on women's rights and gender equality, and on accountability for human rights violations. UNA-UK also placed an op ed on the UN's gender equality work in the Guardian website.

International development and institutions

Throughout the reporting year, UNA-UK has undertaken a range of activities to galvanise support for the UN's flagship anti-poverty campaign, the Millennium Development Goals, and to promote research and education on UN governance and institutions.

This has included providing briefing materials to government, Parliamentarians and NGOs on issues such as corruption, micro-finance, the negotiations on a new UN gender equality agency, the UN Human Rights Council and Security Council.

UNA-UK also initiated a communications campaign to focus the attention of policy-makers and the public on the challenges in meeting the Millennium Development Goals and the gaps left by this framework, notably for persons with disabilities and older persons. Its flagship magazine New World also featured expert contributions on UN budget negotiations, fuel poverty, natural resources, migration and development, aid and trade and international climate negotiations.

These communications tools were also adapted and widely disseminated to UNA-UK's branches and youth groups, as well as UN Associations in nearly 100 countries and key contacts in NGOs and academic institutions.

To support these awareness-raising efforts, UNA-UK organised a range of events, including a free, public meeting at Chatham House with the President of Slovenia on UN reform and a youth conference on international development in March 2010.

Information dissemination

In addition to supporting the host of print public information materials referenced above, the Trust has welcomed the opportunity to support the development of the UNA-UK's website which provides the public and other institutions with an authoritative source on the work of the UN, and also acts as a portal for advice on volunteering and UN careers, for Model UN and educational resources and for particular appeals from UN agencies such as UNICEF and the World Food Programme. During this reporting year new pages for youth, campaigns, peace and security and human rights were developed.

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## The UNA Trust Year ended 30 June 2010

### **Other grants**

The Trust also funds, from time to time, other organisations that promote its aims and can enhance the reach of its objectives.

During the year to 30 June 2010 the Trust funded one grant of £300 directly to the Tunbridge Wells UNA-UK branch. The grant was used by the branch to promote educational work in their geographical area.

### **Future plans**

The Trust has been successful in securing two long-term grants.

- The Allan and Nesta Ferguson Charitable Trust have agreed to support the Trust with an annual grant of £100,000 in each of the next five years starting in June 2010.
- The Joseph Rowntree Charitable Trust is administering an annual grant of £50,000 on behalf of two anonymous donors for five years starting in July 2009.

The Trust will continue to seek new and additional sources of funds in order that it can continue to approve grants to organisations whose aims are in accordance with the Trust's charitable objectives.

The Trustees consider it appropriate to continue to provide funds to assist UNA-UK charitable operations as a key conduit through which its aims and objectives can be achieved. The Trustees do not consider this an exclusive arrangement and will continue to fund UN bodies such as UNICEF UK, the World Health Organization, the UN Refugee Agency, the World Food Programme, and other bodies as the Trust sees fit.

Over the next twelve months the Trust aims to continue seeking funds through legacies, donations, street collections, grants from other charitable foundations and trusts, and from individuals, including for specific programmes to be conducted through UNA-UK.

The Trustees have developed a new leaflet aimed at encouraging donations to the Trust as well as legacy income. During the year the Trust ceased its involvement with a new will-making legacy campaign, involving a third-party organisation, as it was not thought a cost effective use of Trust funds. It has instead conducted its legacy campaign through the distribution of the new Trust leaflet, advertisements in UNA-UK's magazine, *New World*, use of a dedicated page on the UNA-UK website and an advertisement placed in a solicitor's directory. During the next two years the Trust intends to use its corporate database to plan a more targeted legacy campaign with its own donors and supporters.

The Trust has worked on developing its Gift Aid promotion so that all donations to the Trust can be maximised.

The Trustees have agreed to conduct a further review of the Trust's investment policy in the next year. The Honorary Treasurer, in consultation with other Trustees, has begun working on an updated ethical investment policy for the Trust.

The Trustees will also be working to establish a 'cy près' scheme in respect of the John Bright endowment fund within the next year.

The UNA Trust  
Year ended 30 June 2010

The Trust has agreed to work with UNA-UK in the next year to explore whether the two organisations could be effectively merged into one charitable organisation. It is intended that during 2011 a joint committee be formed, including representatives from both organisations, to investigate the possibility of merger.

The UNA Trust  
Year ended 30 June 2010

**Trustees' responsibilities in relation to the financial statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources of the charity for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- observe the methods and principles of the Charities SORP
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the final position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

**Approved by the Trustees on 15 December 2010 and signed on their behalf by:**



**Rodney Fielding**  
**Chair of Trustees**

**Date:** 15 December 2010

**The UNA Trust**  
**3 Whitehall Court**  
**London**  
**SW1A 2EL**

The UNA Trust  
Year ended 30 June 2010

**Independent Auditors' Report to the Trustees of the UNA Trust**

We have audited the financial statements of The UNA Trust for the year ended 30th June 2010 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention as modified by the revaluation of investments, and the accounting policies set out therein.

This report is made solely to the charity's trustees, as a body, in accordance with regulations made under Section 43 of the Charities Act 1993. Our audit work has been undertaken for no purpose other than to draw to the attention of the charity's trustees those matters which we are required to include in an auditor's report addressed to them. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charity and charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective Responsibilities of Trustees and Auditors**

The trustees' responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

We have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the Trustees' Report is not consistent with the financial statements, if the charity has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit, or if information specified by law in respect of trustees' remuneration and other transactions is not disclosed.

We read other information contained in the Trustees' Report, and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion the financial statements:

- give a true and fair view, in accordance with the United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 30th June 2010 and of its incoming resources and application of resources, including the income and expenditure of the charity for the year then ended; and
- have been properly prepared in accordance with the Charities Act 1993.

  
Kingson Smith LLP  
Chartered Accountants  
And Registered Auditors

Date: 24/1/11

Devonshire House  
60 Goswell Road  
London EC1M 7AD

The UNA Trust  
Year ended 30 June 2010

**Statement of Financial Activities**

	Note	Unrestricted funds	Restricted funds	Endowment funds	2010	2009
		£	£	£	£	£
<b>Incoming resources</b>						
Incoming resources for generated funds						
Voluntary income	2	185,114	155,040	-	330,154	237,642
Rental income		71,359	-	-	71,359	39,533
Investment income		7,208	634	31,511	39,353	49,596
<b>Total incoming resources</b>		<b>263,681</b>	<b>155,674</b>	<b>31,511</b>	<b>450,866</b>	<b>326,771</b>
Resources expended						
Costs of generating voluntary income	3	31,183	-	-	31,183	33,518
Brokers charges		224	19	2,320	2,563	2,908
Charitable activities	4	277,423	98,300	73,905	449,628	288,546
Governance costs	5	6,542	491	3,499	10,532	12,030
<b>Total resources expended</b>		<b>315,372</b>	<b>98,810</b>	<b>79,724</b>	<b>493,906</b>	<b>337,002</b>
Net incoming/(outgoing) resources		(51,691)	56,864	(48,213)	(43,040)	(10,231)
Losses on investment assets						
Realised gain/(loss)		35	3	13,936	13,974	(5,398)
Unrealised gain/(loss)		5,443	479	29,168	35,090	(70,424)
Net movement in funds		(46,213)	57,346	(5,109)	6024	(86,053)
Transfers between funds		5,216	(5,216)	-	-	-
Brought forward balances		442,137	38,071	610,189	1,090,397	1,176,450
<b>Fund balance carried forward</b>		<b>401,140</b>	<b>90,201</b>	<b>605,080</b>	<b>1,096,421</b>	<b>1,090,397</b>

All gains and losses arising in the year are included in the Statement of Financial Activities and relate to continuing activities.

The notes on pages 20 to 29 form part of these accounts

The UNA Trust  
Year ended 30 June 2010

**Balance Sheet**

	Note	2010	2010	2009	2009
		£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	6	170,112		172,350	
Investments	7	663,637		687,439	
			833,749		859,789
<b>Current assets</b>					
Debtors	8	30,356		80,625	
Cash and bank balances		383,121		266,332	
		413,477		346,957	
Creditors: Amounts falling due within one year	9	(92,113)		(43,318)	
<b>Net Current Assets</b>			321,364		303,639
<b>Total assets less current liabilities</b>			1,155,113		1,163,428
Creditors: Amounts falling due after one year	10		(58,692)		(73,031)
<b>Total Net Assets</b>			<b>1,096,421</b>		<b>1,090,397</b>
<b>Capital Funds</b>					
Endowments	11		605,080		610,189
<b>Income Funds</b>					
Restricted funds	12		90,201		38,071
<b>Unrestricted funds</b>					
Capital fund			103,693		93,571
General fund			297,447		348,566
			<b>1,096,421</b>		<b>1,090,397</b>

Approved by the Trustees and authorised for issue on 15 December 2010 and signed on their behalf by



**Rodney Fielding**  
Chair of Trustees

The notes on pages 21 to 29 form part of these accounts

## Notes to the Financial Statements

### 1 Accounting policies

#### Basis of accounting

The financial statements are prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (2005) (SORP) "Accounting and Reporting by Charities", the Charities Act 1993 and applicable accounting standards.

#### Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies entitlement is considered to be the earlier of the charity being notified of an impending distribution or the legacy being received.

Donations of goods in kind are included in the accounts where the open market value of the item received is material.

#### Resources expended

Expenditure is accounted for on an accruals basis and is allocated to accounts headings on a direct attribution basis.

Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional compliance and statutory requirements.

#### Investments

Investments are stated at market value at the balance sheet date. Gains and losses arising on revaluations and disposals throughout the year are taken to the SOFA.

#### Tangible Fixed Assets

Assets costing more than £1,000 each are capitalised to the charity. Assets costing less than this sum are included in the SOFA. The Trust is grateful for the gifts of donated assets it has received; these are included in the accounts only where they have open market values in excess of £1,000.

Depreciation and amortisation of fixed assets is calculated at rates which are intended to write off the cost of each asset over its estimated useful life. The rates applied are:

Leasehold premises                      the life of the lease

#### Stocks

Stocks of goods held for resale are valued at the lower of costs and net realisable value.

**Notes to the Financial Statements (continued)**

**Operating leases**

Rentals applicable to operating leases are charged to the SOFA over the period to which they relate.

**Fund accounting**

Endowments are those funds which are held on trust as capital for the charity in perpetuity. The income arising from the fund is dealt with in accordance with the wishes of the settler. The costs of maintaining the underlying investments of the fund and all gains and losses arising on disposal or revaluation are allocated to the fund.

In accordance with permission granted by the Charity Commission on the 7 June 2006, the charity has adopted a total return approach when accounting for the John Bright Centenary Appeal Endowment Fund.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes. The costs of raising and administering these funds are charged to each individual fund.

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the Trust's charitable purposes.

The unrestricted fund of £103,693 represents the net value of the leasehold property.

Designated funds are unrestricted funds that have been set aside by the Trustees for use on specific projects. The Trustees may transfer them back if there is no longer a requirement for the expenditure to be made.

All accounting policies are consistent with the prior year.

**2 Voluntary Income**

	<b>2010</b>		<b>2009</b>
	<b>£</b>		<b>£</b>
Grants and donations	223,354		141,814
Donations in kind	5,000		5,000
Legacies	111,800		90,828
	<b>330,154</b>		<b>237,642</b>

The UNA Trust  
Year ended 30 June 2010

**Notes to the Financial Statements (continued)**

The Trust is grateful for all grants and donations received, but is particularly grateful to the following trusts for their generous support of UNA-UK's work.

In the year the Trust received a grant payment of £50,000 from the Joseph Rowntree Charitable Trust. This grant is the first of five annual grants totalling £250,000 in support of UNA-UK's "Towards Zero" project on nuclear non-proliferation.

In the year the Trust received a grant payment of £100,000 from the Allan and Nesta Ferguson Charitable Trust. This payment is the first of five annual grant payments totalling £500,000.

**3 Costs of generating voluntary income**

	<b>2010</b>		<b>2009</b>
	<b>£</b>		<b>£</b>
Depreciation	2,238		2,238
Bank charges	1,208		1,176
Mortgage interest	1,484		4,751
Utility costs	4,303		5,052
Administrative expenditure	16,950		15,031
Staff costs( see below)	5,000		5,000
	<b>31,183</b>		<b>33,518</b>

The UNA Trust does not have any employees but receives the time of staff employed by the United Nations Association of Great Britain and Northern Ireland as a donation in kind (see note 2).

The UNA Trust  
Year ended 30 June 2010

**Notes to the Financial Statements (continued)**

**8 Debtors**

	<b>2010</b>	<b>2009</b>
	<b>£</b>	<b>£</b>
Other debtors and prepayments	30,356	80,625

**9 Creditors: Amounts falling due within one year**

	<b>2010</b>	<b>2009</b>
	<b>£</b>	<b>£</b>
United Nations Association	72,439	13,623
Secured loan ( see note 10)	7,727	5,748
Interest free loans from members	-	8,500
Grants payable	-	6,000
Other creditors and accruals	11,947	9,807
	92,113	43,318

**10 Creditors: Amounts falling due after more than one year**

	<b>2010</b>	<b>2009</b>
	<b>£</b>	<b>£</b>
Secured loan	58,692	73,031

The loan is repayable over twenty years at a rate 1.5% above the bank's Base Rate. It was taken out for the purpose of extending the Trust's lease on premises at 3 Whitehall Court, London, SW1.

The UNA Trust  
Year ended 30 June 2010

**Notes to the Financial Statements (continued)**

**11 Endowments- John Bright Centenary Appeal Fund**

	Balances brought forward	Income	Expenditure	Gains & Losses	Balances carried forward
	£	£	£	£	£
Original gift	300,000	-	-	-	300,000
Unapplied return	310,189	31,511	79,725	43,105	305,080
	610,189	31,511	79,725	43,105	605,080

The John Bright Centenary Appeal Fund is represented by investments and current assets. The income is restricted for work to promote peace.

**12 Restricted Funds**

	Balances brought forward	Income	Expenditure	Gains & Losses	Transfer	Balances carried forward
	£	£	£	£		£
Newton Bequest	15,818	258	192	196	-	16,080
Youth Initiatives Fund	14,228	232	173	176	-	14,463
J. J. Waterson	10	-	-	-	(10)	-
Brighton & Hove	5,795	95	119	72	-	5,843
Basil Hembry	1,765	29	1	22	-	1,815
Joseph Rowntree Charitable Trust	-	50,000	50,000	-	-	-
Allan and Nesta Ferguson Charitable Trust	-	100,000	48,000	-	-	52,000
UNA Eastern Region Council and other UNA branches	-	4,740	-	-	(4,740)	-
Other funds	455	320	325	16	(466)	-
	<b>38,071</b>	<b>155,674</b>	<b>98,810</b>	<b>482</b>	<b>(5,216)</b>	<b>90,201</b>

The UNA Trust  
Year ended 30 June 2010

During 2009-10 the Trustees have agreed that the original Newton bequest fund be split into two discrete funds - Newton Bequest fund and the Youth Initiatives fund.

The Newton bequest fund will be used to support youth and educational projects that furthered the charitable aims of the UNA Trust as identified by the Eastern Region Council of UNA-UK and with the agreement of the UNA Trustees.

The Youth Initiative fund will be used to support youth and educational projects that furthered the charitable aims of the UNA Trust

The Brighton & Hove fund represents monies deposited by Brighton & Hove UNA in the UNA Trust which will be used to support their activities.

The Basil Hembry fund will support youth activities as identified by the Eastern Region Council of UNA-UK and with the agreement of the UNA Trustees. It is planned to fully utilise this fund by 30 June 2012.

The Joseph Rowntree Charitable Trust grant of £50,000 was used in support of UNA-UK's Peace and Security Coordinator and related activities.

A Grant of £100,000 from the Allan and Nesta Ferguson Trust was received in June 2010, of which £26,000 was used in support of UNA-UK's inaugural UN Forum event, in which 1400 people participated. A further £22,000 has been forwarded to UNA-UK in support of a project to distribute educational materials on the UN to international institutions. This project is to be completed in the first quarter of 2010-11.

The income received from UNA Eastern Region Council and two other UNA branches in the year totalling £4,740 was received with the restriction that it be used to make a repayment of the mortgage on 3 Whitehall Court, London SW1A 2EL.

Other restricted funds consist of three small funds that the Trustees have agreed can be transferred to general reserves.

### **13. Designated funds**

The general fund includes two funds to be used for designated purposes.

The Trust received a donation of £3607.98 on 31 October 2008 which represented the final funds from the NW region in respect of the Helena and Brian Dilks Memorial Fund. The Trustees have agreed that this receipt be treated as a designated fund for the purpose of supporting UNA member and youth initiatives primarily in, but not restricted to, the north west of England. It was further agreed that the fund be used to support any outreach grants received and approved

The UNA Trust  
Year ended 30 June 2010

**Notes to the Financial Statements (continued)**

by UNA-UK for activities in this region. The Trustees anticipate that the fund will be expended by 30 June 2013.

The Trustees agreed during the year that a designated fund of £10,000 be established for the use of UNA Southampton in furthering the charitable activities of the Trust in the Southampton area.

**14 Analysis of Net Assets between funds**

	Unrestricted funds		Restricted funds	Endowment funds	Total funds
	General funds	Capital fund			
	£	£			
Fund balances as at 30 June 2010 are represented by:					
Fixed assets		170,112			<b>170,112</b>
Investments	56,585		5,392	601,660	<b>663,637</b>
Net current assets/liabilities	240,862	(7,727)	84,809	3,420	<b>321,364</b>
Long term liabilities		(58,692)			<b>(58,692)</b>
<b>Total Net Assets</b>	<b>297,447</b>	<b>103,693</b>	<b>90,201</b>	<b>605,080</b>	<b>1,096,421</b>
Unrealised losses included above on investment assets	5,443	-	479	29,168	35,090

**15 Trustee expenses**

No Trustee received any remuneration for their services. One Trustee was reimbursed £69 worth of travel expenses in the year. (2009: £36)

**16 Related Parties**

The UNA Trust has an ongoing related party relationship with UNA-UK. The current account liability with the UNA-UK as at 30 June 2010 is £60,439 (2009: £959)